

Memorandum

To: All Fire Companies Requesting funding for Firefighter Physicals
From: Elaine Custead, MSFA SAFER Grant Project Coordinator
Date: 6/13/2017
Re: Explanation for MSFA Physical request process

The MSFA has been granted funds through a SAFER Grant to assist those fire companies who **do not currently receive funding from the State, County, City, any association or the Federal government** for firefighter NFPA 1582 physicals and who have been a member of the department **for less than One (1) year**. The reimbursement period is retroactive from October 2015 through the end of the grant period and only. **EMS Only members are ineligible for this project.** Reimbursements will be paid directly to the Fire Company, not the individual.

In order to receive reimbursement from the MSFA Safer Grant, all companies must:

1. Complete the Physical Affidavit
2. Have Physician follow guidelines set forth by the Safety committee in order to be in compliance with the NFPA 1582 standard.
3. Attach all invoices from the provider
4. Submit documents to Kathleen Donahoe via email or fax in a timely fashion (reimbursements will be processed on a monthly basis)
5. Complete a post physical survey

These documents are available on the MSFA website under documents titled – Firefighter Physical Packet.

The average cost of a NFPA 1582 physical is approximately \$ 765.00 however, the Safety Committee has set a maximum reimbursable amount of \$900.00 per physical in order to accommodate those companies that may have to pay more due to location etc...

It is up to each fire company to find a qualified physician or practice to perform the physical, request a cost based on the parameters set forth by the Safety Committee. **The maximum dollar amount should not be divulged to the physician.**

As there is a finite amount available for reimbursement, the reimbursement will be on a first come basis until the all funds are expended. The Safety Committee designee, Kathleen Donahoe will track expenditures and announce via email and on the MSFA website each month what funds have been used and remaining.

If you have any questions, concerns or need assistance, please contact:

Elaine Custead – e_custead@msn.com

Dr. Rose – (for assistance with the actual physicals)

Kathleen Donahoe – for invoicing and payments

Michael LeCompte – for overall guidance